



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	DAUND TALUKA ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	DHEKANE JAYANTA GOPAL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02117262435
Mobile no.	9422567323
Registered Email	principal.dtac@gmail.com
Alternate Email	dhekane.jayant@gmail.com
Address	Savarkar nagar Lingali Road Near Goal Round Daund
City/Town	Daund
State/UT	Maharashtra
Pincode	413801

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	WAGH SUNIL VASANTRAO
Phone no/Alternate Phone no.	02117262435
Mobile no.	9423222043
Registered Email	sunilwagh88@gmail.com
Alternate Email	principal.dtac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://dtacollege.org/AOAR.html
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://dtacollege.org/pdf/Academic%20Calendar/Academic%20Calendar%202020-2021.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	67.25	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	01-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Daund Taluka Arts and Commerce College is in its second cycle of NAAC reaccreditation. The IQAC has been constituted with the primary objective of developing a system for conscious, consistent, and catalytic action to enhance the academic and administrative performance of the institution. The IQAC has initiated various quality enhancement measures and institutionalized them to ensure their sustainability. 1. Institutionalization of quality for conscious and sustainable progress of the institution. 2. Augment and adopt timely processes to ensure effective and progressive performance of academic and administrative activities. 3. Teaching, Learning, and Evaluation process system. 4. Conduction of seminar and workshop on quality themes. 5. Maintains annual quality assurance report of the institution. 6. Monitor internal academic activities and suggest corrective measures for identified deviations. 7. Collect and analyze feedback from committees and students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery is implemented in an organized manner. For effective curriculum delivery, the following techniques are adopted: BOS Meet Sharing Notes Internship Programmes Sharing of Notes in Student Groups Academic Calendar The college follows the Academic calendar prepared by IQAC and executes it rigorously. The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department, and review the completed syllabus. Time Table The timetable is prepared by the timetable committee. The timetable is displayed on the notice board and is shared with students in student groups. Teaching Diary and Lesson Plan The lesson plan is prepared by every teacher at the beginning of the academic year. IQAC conducts periodic assessments of the Teaching diary and Lesson plan through department HOD's.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	15/06/2019
BCom	FYBCom	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	14
BCom	Banking and Finance	69
BCom	Business Entrepreneurship	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college runs the following system for feedback collection: The college needs feedback as 'Directive Evidence' as proof of different processes. Colleges consider that feedback is information about reaction to college performance of functioning which is used as a basis for improvement. Our feedback involves creating subjective interpretations for every participant. The employers would look for the skills imparted through curriculum and which</p>

are directly useful for employers. Teachers would comment on whether the present curriculum is wide and deep enough to imbibe sufficient contemporary domain information and knowledge. Students expected that it would be easy and able to provide employability. The college has its own mechanism and planning process for obtaining feedback. The college has its feedback committee. It composes the form of feedback for different aspects. The committee designed a sample of blank forms for each aspect means to stakeholders. At the end of the semester feedback forms are provided to students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	SYBCom	120	112	112
BCom	TYBCom	120	103	103
MA	MA I	60	19	19
MA	MA II	60	28	28
MCom	MCom I	60	38	38
MCom	MCom II	60	33	33
BA	FYBA	240	183	83
BA	SYBA	120	55	55
BA	TYBA	120	74	74
BCom	FYBCom	240	230	230

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	757	118	7	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
7	5	2	1	0	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System – The process of Mentoring is an individualized form of counseling and guidance activities. It

addresses the needs of the students to have a friend, a counselor, and a confidante on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Effective mentoring begins with the faculty and depends upon the healthy relationship between faculty and students.

Mentor – A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development, particularly in the latter's transition phase. The mentor also guides his wards/mentees in how much they should try to achieve and how. Our college has adopted and implemented a mentoring system as a student support measure. The system, though flexible, functions along well-defined lines. Each faculty member is the mentor of a group of 125 students allocated to him/ her by the Head of the Department. The teacher mentor collects personal information from the ward without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling for wards. Critical issues are brought to the notice of the Head of the Department. The teacher meets the wards informally outside class hours as well and guides them regarding their career options. A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes.

Types of Mentoring –

- Professional Guidance** – regarding professional goals, selection of career, and higher education.
- Career advancement** – regarding self-employment opportunities, entrepreneurship development, morale, honesty, and integrity required for career growth.
- Course-Specific** – regarding attendance and performance in the present semester and overall performance in the previous semester.
- Lab-Specific** – regarding Do's and Don'ts in the lab.

1. Responsibilities assigned – The Mentor Meets the group of students at least once a month. Continuously monitors, counsels, guides, and motivates the students in all academic matters. Advises students regarding choice of electives, projects, etc. Contact parents/ guardians if the situation demands e.g. academic irregularities negative behavioral changes and interpersonal relations, detrimental activities, etc. Advises students in their career development/ professional guidance. Intimates HOD and students even after their graduation. Maintains a detailed progressive record of the student. Maintains a brief but clear record of all discussions with students.

2. Responsibilities assigned – The HOD Meets all mentors of his/her department at least once a month to review the proper implementation of the system. Advise mentors wherever necessary. Initiates administrative action on a student when necessary. Keeps the head of the institute informed. Description of the Mentor-Mentee system in the college is recorded with the topic of goals, procedure, and special comments. In the time of counseling.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
875	7	1:125

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	7	11	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A	Year 3	01/11/2020	12/11/2020

BCom	B	Year 3	23/10/2020	12/11/2020
MA	C	Year 2	01/11/2020	12/11/2020
MCom	D	Year 2	23/10/2020	12/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college ensures complete transparency in the term-end and year-end examination and internal assessment of the students. The examination and assessment programs are conducted as per the rules regulations and guidelines laid down by Savitribai Phule Pune University. The college has adopted the annual pattern for SY.B.A., SY.B.Com, TY.B.A., and TY.B.Com and the semester pattern for FYB.A. and FY.B.Com. In the Annual Pattern, there is, Twenty percent weightage is given to internal assessment, and eighty percent weightage is given to the marks obtained in the university examination. Practical and oral examinations are conducted as per the guidelines of Savitribai Phule Pune University. The internal assessment is made by the faculty members keeping in mind the students class attendance, performance in class assignments/their overall behavior, ability of independent learning and communication skills, etc. An internal squad as well as an unfair means committee is formed during the examination. The first-year B.A., B.Com semester pattern internal and external exam is conducted by as per Savitribai Phule Pune University. From the Academic Year 2019-20, University authorities adopted the 2019 pattern for examination. In this pattern, FY classes of BA, and B.Com turned into a Semester pattern. The Course undergraduate of three years formed in six semesters from the academic year 2019-20. From the same year evaluation is accepted as 70-30 marks. 70 marks for the semester-end examination and 30 marks for internal evaluation. The college has made a policy of 30-mark evaluation. It is made by the faculty members keeping in mind the students class attendance, performance in class assignments, his/her overall behavior, ability of independent learning and communication skills, etc. Tutorial work was made compulsory for students. Two tutorials are compulsory for students in one semester. Internal evaluation is considered with project work, class seminars, group discussions, and tutorials. Pre-knowledge test checked student's pre-knowledge. Question banks are made available for students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1) The college follows the Academic Calendar of the Savitribai Phule Pune University, Pune. 2) The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks are discussed. 3) The academic calendar of the institution, mentions the periods of term end/semester Examinations. This annual academic calendar is distributed to all faculty members of concerned departments. This information on the annual schedule is also provided to the students orally, via social media, and through notice boards. 4) The dates of the academic calendar are adhered to during each test. In the semester the dates for the first assignment/test for theory papers lie towards the second week of September. In the even semester, the dates are usually at the beginning of October and November. 5) Practical examinations are conducted annually for FYB.Com. (Account), SYB.Com. (Banking, B.E., Business Communication), TYB.A. (Psychology, Geography), TYB.Com. (Banking, B.E., Taxation). A practical exam is conducted at the college level so that it scheduled is and displayed on the academic calendar. 6) Dates for conducting/submission of assignments and submission of marks are all displayed on notice boards by the academic calendar Committee. 7) In the academic calendar all functions and their approximate dates of events are already decided and this calendar is sanctioned by the Principal.

8)The Calendar regarding dates for the conduct of assignments depends on the completion of first-year admissions, mid semester breaks it is near about 21 days called the Diwali holidays. Assigned holidays as well as other planned activities of the college are notified in the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dtacollege.org/pdf/student/PO,%20PSO%20and%20CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Psychology	1	1	100
1	BA	Geography	14	10	71
1	BA	English	11	11	100
1	BA	Marathi	12	6	50
1	BA	History	13	9	69
1	BA	Economics	7	4	43
2	BCom	Banking and Finance	87	69	79
2	BCom	Business Entrepreneurship	29	25	86
3	MA	Marathi	5	5	100
3	MA	History	13	12	92

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dtacollege.org/pdf/student/Student%20Satisfaction%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Nil	Nil	
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of History	1
Department of Marathi	1
Department of Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	0
International	History	3	5.9
International	English	2	0
International	Economics	2	8.76
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	3
Presented papers	0	1	1	1
Resource persons	0	3	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pune University Tree Plantation	Savitribai Phule Pune University	7	91
Nirmalvaari	Savitribai Phule Pune University	6	55
Youth Festival	Shardabai Pawar Mahila Mahavidyalaya	2	11
Nirbhay Kanya	Daund Taluka Arts and Commerce College	3	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Elocution Competition	Moropant Award	T.C. College	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness	Rotract Club	World AIDS	3	60

Program		Day		
Awareness Program	Daund Police Official	Corona Awareness Program	2	30
Public Welfare	Daund Taluka Arts and Commerce College	Sanitizer and Mask Distribution	2	10
Student Welfare	Shardabai Pawar Mahila Mahavidyalya	Swayamsiddha Abhiyan	4	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	14346	900000	656	121499	15002
Reference Books	357	0	0	0	357	0
Journals	132	0	0	0	132	0
CD & Video	57	0	0	0	57	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	2	2	1	5	1	50	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	2	2	1	5	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	223499	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilizing physical, academic, and support facilities - The College has a computer and language lab. The college has its gymnasium with sufficient equipment and a sufficient playground. The college has sufficient classrooms with ICT facilities, needful departments, and construction space available in the college building. The college has separate toilet blocks for girls and boys in each floor and also the same for staff. The college has its procedure and policy to maintain and utilize the same. The college constituted a maintenance and purchase committee and it was regulated by the committee chairman with the help of members. In any case of damage, breakage, or any needful action, the related department head immediately informs to maintenance committee in the prescribed form. Maintenance considers it and visits the place. The matter is brought to the notice of the Hon'ble Principal by estimating in the context of the amendment. Expenditure for maintenance and repairs is budgeted with the permission of the Hon'ble Principal. These expenses are incurred with the permission of the Secretary of the Hon'ble Society.

https://dtacollege.org/Mobilization_of_Funds.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric Scholarship	335	476250
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2019	35	Self
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.A.	English	Nil	MBA
2019	2	B.A.	History	Daund Taluka Arts and Commerce College	M.A.
2019	41	B.Com.	Commerce	Daund Taluka Arts and Commerce College	M.Com.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Self	250

Cultural	Self	300
Cultural	Self	30
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council of Daund Taluka Arts and Commerce College provides a platform for students to hone their leadership qualities. The Student Council consists of student representatives who serve in the capacity of Chairperson, Vice Chairperson, Secretary, Joint Secretary and Council Coordinators and Members. The student council office bearers assume office in the investiture ceremony as part of the inaugural function of the Students' council. The office bearers and the members of the Students' council actively engage themselves in organizing the year-round activities, programmes and common functions in the college. The elected members of the Students council are vested with the responsibilities of helping the members of the faculty and co-ordinating with the administration, for effectively organizing and conducting the college programmes. Under the aegis of the Student Council, the common college activities are planned well in advance and are executed effectively by the college council. Student council organises all the major events and celebrations of the college like the Fresher's Day, Founder's Day, College Annual Day, Managing Trustee's Birthday, Independence Day, Republic Day, Annual cultural fest, Annual Sports meet and numerous other training programmes, seminars and workshops conducted for the benefit of the students

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: 1. Authority Level (Principal): The Authorities Council delegates all academic operational decisions based on policy to the Academic Monitoring Committee (Academic Committee) headed by the Principal. 2. Managing Level (Faculty): Faculty members are given representation of various committees, and cells allowing them to conduct various programs or activities. 3. Working Level (Studnet): Students are empowered to play active roles as coordinators in various co-curricular, and extra-curricular activities as well as in IQAC, students Council, Students Grievance, Anti-raging cell, Cultural activities, NSS activities, etc. Participative Management: Democratic spirit in the administration is the core principle of our college. All the faculty members are at liberty to choose their area of interest in administrative work. Staff meetings are held frequently to arrive at decisions in many sensitive areas. All the staff members are accommodated in various academic and administrative committees. No decision regarding the administration is taken without proper procedure. The committees below reflect the democratic nature and spirit of decentralization prevalent on the campus: IQAC Committee Time Table Committee Internal Evaluation Committee Admission Committee Internship Committee Skill Development Committee Examination Committee Anti-Ragging Committee NSS

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	At the beginning of the academic year, all the teaching staff are required to prepare and submit their academic calendar and academic plan to their concerned HOD, and, upon approval of the academic plan, these plans are implemented. The academic plans include weekly teaching plans, dates of assignment submission, internal tests as well as the term-end semester exam dates. Teachers are also deputed to attend FDP, refresher courses, and orientation courses organized by UGC. Academic Staff College to improve their teaching and learning capabilities. Faculty implemented students' centric teaching-learning methodologies viz. experimental, participative, and problem solving, etc. Faculty used ICT tools in teaching.
Curriculum Development	The college runs certificate courses to offer students skill competencies. The curricula of these courses are prepared by the faculty. Faculty members organized curriculum-related field visits, study tours, industrial visits, workshops, seminars, and group discussions. IQAC monitors curriculum delivery imputation.

<p>Examination and Evaluation</p>	<p>The college conducts regular home assignments, class tests, and tutorials. It is given to students apart from university. It is a part of the continuous assessment process. The students also appear for term end/ internal examination for theory and mock practical examination viva. This prepares them for the semester or final examination as the case may be. The students give regular class tests, home assignments, and projects as a part of their continuous assessment schedules under the Credit Based System. Evaluation thus becomes a continuous process through the efforts of teachers. Teachers are assigned examination-related duties like junior and senior supervision duties as well as are expected to be a part of the University Examination system via paper setting, Central Assessment Program (CAP), etc.</p>
<p>Research and Development</p>	<p>Staff and students are encouraged to do research for which they are provided with support from the college management. They are also encouraged to publish their research work in reputed journals and present their work at national and international conferences. Students are also encouraged to exhibit their project ideas. Principals permit teachers to research work in terms of Duty Leave.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college provides students with library facilities for textbook and reference book study. The college library also provides a reading room for boys and girls separately. The college owns a huge sports ground for physical activities. Students are encouraged to participate in sports activities and competitions.</p>
<p>Human Resource Management</p>	<p>Various committees are formed to properly distribute the human resources. Participative management strategies are used to implement the same. All activities are organized democratically. Authority has assigned the right person for the right job.</p>
<p>Industry Interaction / Collaboration</p>	<p>The institute motivates collaboration with industries to increase the active participation of students. The college is emphasizing linkage and MOUs with industries.</p>
<p>Admission of Students</p>	<p>The College follows the regulations</p>

of the Government of Maharashtra, UGC, and the University concerning the admission process. The Admission committee members counsel the students about the career options, opportunities, and selection of the subject after knowing their interests and marks obtained in previous classes. The college adopted an online admission policy. Vriddhi Application is used for admission purposes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning Development The faculty is informed about yearly activities through the academic calendar which is displayed on the website. The scripts of college event news are sent to reports via e-mail and WhatsApp groups. Meetings of the Head, of the Department and faculties are organized frequently under the guidance of principal for the benchmarking.</p>
<p>Administration</p>	<p>The college has a WhatsApp group through which information and notices are conveyed. The meeting agenda is sent through WhatsApp to the respective faculty members. The management communicates with the college through email and gives updates through SMS. The college and university correspondence are online for information exchange. The faculty members make use of E-mails and WhatsApp for sending yearly plans. Vriddhi Software helps to integrate information and communication for the said process of administration.</p>
<p>Finance and Accounts</p>	<p>The budget details and scholarship records are maintained online. The students fill in their scholarship forms online and receive their funds online in their accounts. All transactions have been done in an online mood.</p>
<p>Student Admission and Support</p>	<p>The admissions of students are online. The teaching staff passes on important articles to students via email and WhatsApp. The notes and reference books are communicated to students through email and WhatsApp. The online feedback is collected from students. The students fill in their scholarship forms online and receive their funds online in their accounts.</p>

	Teachers communicate with students through educational videos.
Examination	The students fill out the examination forms online. The college and university declare results online. The college received question papers online by the prescribed process. The university created a WhatsApp group for further communication with examination officers.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Leave, Provident Funds, Faculty	Medical Leave, Provident Funds, Faculty	Scholarships, Parking, Wi-Fi facility, Book Bank

Development Programme, Causal Leave, Maternity Leave, Loan Facility, Recommendation for loan of other Banks, Doctor in Campus. Felicitation on Achievement, Facilitation on Birthday, R.O. Drinking water on campus, Free internet connection. Separate parking, Availability of Hall for staff welfare functions.	Development Programme, Causal Leave, Maternity Leave, Loan Facility, Recommendation for loan of other Banks, Doctor in Campus. Felicitation on Achievement, Facilitation on Birthday, R.O. Drinking water on campus, Free internet connection. Separate parking, Availability of Hall for staff welfare functions. Earned Leave.	scheme, Emergency help for Hospital Provisions. R.O Drinking Water etc.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college accounts are audited regularly at the end of every financial year. The college is audited by Internal and External Audit Methods. External Audit: The college has appointed C.A. as an auditor. After the completion of the financial year, the Statutory auditor verifies financial accounting and other financial details. Proof of approval of all accounts and expenditures is provided by the college. Expenditure bills are fully detailed to the auditor. The college conducts regular audits by auditors. The claims that come from auditors are taken away. External audit of various schemes is done by the University. Under this, the accounts of NSS, Students Development Committee, Seminars, Workshops, Equipment schemes, and Earn and Learn scheme are audited.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teacher Parents Meet Are organized at the Department level. Parents are involved in the following activities of the college 1. Support and permission for field visits. 2. Visit to NSS Camp and help students and college staff. 3. Accompanying students to competitions like the University Youth Festival, workshops, seminars, and inter-college competitions.

6.5.3 – Development programmes for support staff (at least three)

The College organized several development programs for support staff i.e. Peons, Clerks, Laboratory Attendants, Laboratory Assistants, and Security staff. Library Assistants etc. 1. Workshop for support staff on behaviour and etiquette. 2. Training programme for office staff on Vruddhi Software. 3. The college provides support for attending workshops, training programmes and faculty development programmes for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Efforts are beginning to be made to strengthen mentorship by extending to various extra-curricular activities., along with departments and committees. Various committees also conducted mentoring sessions based on the needs of the students. This includes Students Development committees, Placement and Career Guidance cell, NSS, and Sports. 2. IQAC has been actively involved in conducting various activities for teaching and supporting staff and students. Activities are: For teachers and support staff – I. Yoga and Mediation program II. Teacher workshop on teaching aid. III. MoUs are signed with various colleges and companies. IV. The academic audit was conducted to assess the progress and quality of academic activity and stakeholders. 3. Construction is completed for the new library floor.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Raas Dandiya	05/10/2019	05/10/2019	125	125
Swayamsiddha Abhiyan	14/01/2010	21/01/2020	150	0
Nirbhaya Kanya Abhiyan	19/03/2020	19/03/2020	40	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
There is no provision for alternate energy resources in college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	112
Library Orientation Program	05/07/2019	05/07/2019	298
Birth Anniversary of Mahatma Gandhi	02/10/2019	02/10/2019	150
Birth Anniversary of Swami Vivekanand	12/01/2020	12/01/2020	132
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus 2. Tree Plantation 3. No-Vehicle Day 4. Pedestrian Friendly Pathway 5. Garbage Management
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICE 1 - Title of the Practice - Sahyadri Karandak Intercollegiate State Level Elocution Competition 2019 Objectives of the Practice - 1. To provide student platform for personality development and encourage their skill and competencies. 2. To help the student realize their self-efficiency. 3. To develop student's eloquence talent. The Context - On the occasion of the birth anniversary of Hon'ble Sharad Chandra Ji Pawar the Sahyadri Krandak Intercollegiate State Level Elocution Competition was organized. This competition was a representation of student's unity and competencies. The target of this competition was to challenge the student to hone their eloquence and develop the spirit of cultural and ethical values. The Practice - In this competition, students from various colleges of Ahmednagar, Aurangabad, Jalna, Pune, Baramati, Daund, Kurkumbh, and Indapur districts participated and showed their skills. A total of 43 participants were performing in the competition. Students from various colleges attended the competition as the audience. This competition targets rural students to enhance their skills. All colleges from</p>

nearby rural areas were invited to the competition. Due to the large attendance from participants and audience, the infrastructural limitation was faced but with proper management from college staff, this issue was resolved properly. Evidence of Success - Prof. Dr. Rajendra Thorat was the judge of the elocution competition. Student performed excellently in the competition. Among the participants top 3 performers were selected based on their performance by the judge and were awarded with ranking and trophy. All participants were given a certificate for participation. Problem Encountered and Recourses Required - To implement the program college staff and student representatives managed all requirements. The major issue faced by the institution was managing the audience in a limited infrastructure. BEST PRACTICE 2 - Title of the Practice - Pandit Deendayal Upadhyay Rojgaar Melava 2019 Objectives of the Practice - 1. To provide a student platform for industrial recruitment and job opportunities. 2. To empower student's productivity and encourage them to professional practices. 3. To encourage students in developing trends in industries and business. The Context - Pandit Deendayal Upadhyay Rojggar Melava 2019 was organized by the District Skill Development Employment and Entrepreneurship Guidance Centre, Pune in association with Daund Tauka Arts and Commerce College, Daund. Established under the Skills, Employment, Entrepreneurship and Innovation Department, Government of Maharashtra, the society aims to foster innovative approaches and create a conducive environment for innovative businesses to operate in Maharashtra. This practice was a representation of today's need for employment and skill development. The target of this practice was to give students opportunities for industrial recruitment and jobs. The Practice - In this event companies from various areas of Pune, Baramati, Daund, Kedgoan, Kurkumbh, Jejuri, and Purandar districts visited the campus and conducted interviews. A total of 24 companies visited the campus for the event. Among those companies, the interview was conducted for 701 posts. Beneficiaries from various places attended the event and gave interviews for job selection. This event targets the rural job crisis to provide skilled workers with job opportunities. Many highly qualified and low-qualified beneficiaries were interviewed for posts ranging from Trainee to Marketing Executive, Supervisor to HR Executive, Accountant to Bank Manager. Evidence of Success - The event was completed. Many companies hired and assured job sections to beneficiaries. Many students from Daund Taluka Arts and Commerce College were hired for positions in companies. The placement ratio to the post available was significant. Problem Encountered and Recourses Required - Due to the participation of large participants infrastructure management was a challenge for college staff. Every floor of the college building was assigned to specific companies and the participants were managed by such a method.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://dtacollege.org/pdf/Best%20Practice/Best%20Practices%202019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since our college is in rural areas, there is an atmosphere of rural and urban background. The function of the college is to pursue the objectives of the college. In the colleges, various activities are run from a social and educational perspective. Through these initiatives, social development student development of academic personality development are achieved. Various programs are implemented in the college such as the National Service Scheme Student Development Board, Extra Mural Activity, etc. Through the medium of these initiatives' students have a formal plan of appraisal and creativity in front of students. In college, a women's cell is set up for women, through which

efforts are made to develop the personality of the girls students.

Provide the weblink of the institution

<https://dtacollege.org/pdf/Aspect/Performance%20of%20Institution%202019-2020.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plan: The Criteria plan is given herewith Criteria I: 1. Strengthening of value-added courses, 2. Introduction of skills-based courses. Criteria II: 1. Target for the participation of 100 student's satisfaction surveys. 2. Effective use of ICT-enabled classrooms by every department. 3. Training and workshop for use of ICT-enabled classroom. 4. Action taken report on feedback given by stakeholders. Criteria III: 1. Encourage faculty members to apply for different funding agencies. 2. Conduct workshops and seminars on intellectual property rights. 3. Incentive to teachers for their achievements, awards, and publications. Criteria IV: 1. Automation of library Criteria V: 1. Organizing department-wise remedial classes. 2. Guidance to advanced learners. 3. Facilitating students by availing more free-ship, scholarships and donor parents. 4. Strengthening facilities for the differently abled. Criteria VI: 1. Funds for conference "Promotion of quality" policy. 2. Promotion of e-governance policy. 3. Internal and external AAA. 4. e-content development. 5. Alumni registration. 6. Strengthening parent-teacher association. Criteria VII: 1. Green Audit. 2. Implementation of Rain Water Harvesting structure. 3. Initiatives towards Environmental Consciousness, Environmental Audit. 4. MoUs for E-Waste management. 5. Awareness program on code of conduct